

# GENERAL AWARD RULES

Entrants are encouraged to submit projects that are at least 12 months old, to allow for mature planting. Projects must have been completed within five years of entry deadline (23 August 2023), and projects that have previously won an award in the category may not be re-entered into the same category.

An entry consists of one project, which may be submitted into multiple categories subject to meeting the criteria. Entry Fees are applicable to each entry.

Where indicated for the categories via the specific entry form, third party businesses involved in the project such as architects, designers, or construction companies must be named.

Where possible, all entries are judged on-site by at least two judges. Entries based more than 100km outside the Melbourne metro area are eligible to enter, but subject to the availability of judges may require a visitation by an independent third party to facilitate a remote viewing by judges.

Landscaping Victoria reserves the right to withdraw any category or to collapse two or more categories into one should insufficient entries be received, or the entries received do not meet minimum standards.

We understand that the timing of judging may not see gardens/plants at their best. The professionalism, experience and skill of our Judges enables them to visualise what a project will look like at its peak, however images taken at the height of season will further support each entry.

Winners will be announced at the 2024 Victorian Landscape Awards Ceremony on Friday 15 November 2024.

By completing an entry form, entrants must acknowledge and accept the full terms and conditions, as published on page 2 of this document.

This General Information also forms part of the terms and conditions of entry.

# TERMS & CONDITIONS

The Victorian Landscape Awards are conducted by Landscaping Victoria Incorporated (ABN 41 356 208 034) trading as Landscaping Victoria (LV)

**By entering, you acknowledge and accept these terms and conditions.**

For all award categories, entrants must hold paid membership with Landscaping Victoria, with the exclusion of Apprentice of the Year which is open to Student Members.

All Supplier & Partner Members of LV are entered into the Supplier of the Year category, with all other member categories called to vote for their preferred suppliers. There is no entry fee to Suppliers.

Built entries must be the work of the Member business. Design entries must be the original work of the Member business.

Each entry must be a complete project and must have been completed within five years of entry deadline (30th August 2024).

Projects that have previously won an award or a commendation in the category may not be re-entered into the same category. The project may be entered into other categories however.

An entry consists of one project in one category. A project may be entered in several different categories, providing the criteria has been met as required for each award category. Entry fee applies to each individual entry.

There is a limit of three entries per entrant, per category.

The entry and supporting documents must be completed in full and payment of the entry fee (where applicable) must be finalised for the entry to be eligible, by 30th August 2024

Where indicated for the categories via the specific entry form, third party businesses involved in the project such as architects, designers, or construction companies must be named.

LV accepts no responsibility for entries not being received by LV for any reason.

Additional documentation from an entrant may be requested as needed by the judges.

Entrants may not enter their personal property into any category.

Permission to enter a project must be obtained by the property owner, with a signed declaration forming part of the entry.

All entries will only be identified and referred to by the project suburb to preserve owner privacy. Landscaping Victoria requests that the Award Entrant (i.e. contractor or designer) be present for the judge's assessment. The owner may nominate the contractor / designer as their agent for the purposes of inspection to maintain anonymity, if they so wish.

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It is the responsibility of the entrant to ensure access to the project, within a suitable time frame, for the purpose of on-site judging. A judge will contact you or the nominated person named in your Entry to arrange site access. Site visits will be conducted for the sole purpose of gathering further information for the entry.

Where possible, all entries are judged on-site by at least two judges. Entries based more than 100km outside the Melbourne metro area are eligible to enter, but subject to the availability of judges may require a visitation by an independent third party to facilitate a remote viewing by judges.

High resolution digital photos must be submitted for each entry as they are used for audio-visual presentation and printed media associated with the program. It is preferred that images are taken by a professional photographer for this reason.

All entry material remains the property of Landscaping Victoria and may be used to promote the Awards program, and LV in general. Photographer credits will always be applied where provided.

Build/Design scenarios:

Where ABC Landscapes built the project, and XYZ Design Studio designed the project it is recommended that BOTH members enter the project into their applicable category, due to the application of the following entry rules:

- ABC Landscapes may enter the project into the construction categories independently of the designer.
- XYZ Design Studio may enter the project into the design categories independently of the builder.
- If ABC win the build award, they will generally acknowledge XYZ in their acceptance speech, and vice versa if XYZ take out the design award.
- If the project wins overall Landscape of the Year and both builder and designer have entered the project in their respective categories (it must have won at least one of the categories), then both will be acknowledged as the recipient of the LOTY award.
- If, however, one or the other business has NOT entered the project in an eligible category then the LOTY award will be given only to the business who entered it. This also applies to non-member businesses involved in the project who will not receive formal recognition due to the fact the awards are only open to LV Members. Information provided for third-parties will form part of any acknowledgements in promoting the LOTY winner.

LV reserves the right to withdraw any category or to collapse two or more categories into one should insufficient entries be received, or the entries received do not meet minimum industry standards.

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LV reserves the right to declare an entry ineligible, at its sole discretion, at any time prior to the Award announcements on November 15th where the:

- Entrant membership with LV has been cancelled or suspended
- Entrant or sub-contractor is found to be unlicensed or that licence has been cancelled or suspended by the Victorian Building Authority
- Entry fee remains unpaid
- Information provided by the entrant is determined to be deficient, false or misleading in any way

Where an award has been given and it is determined that any of the above conditions have not been met, the award will be revoked.

Entry fees will not be refunded once an entry is made under any circumstances, unless the category is withdrawn by LV.

Entry submissions may be supplied to Universal Media Co should the entry be selected by LV to represent the State of Victoria in its respective category at the Champion of Champions National Awards.

Entrants choosing to purchase tickets to the Awards Night on Friday 15th November 2024 on the assumption that they will win an award will not be eligible for a refund on tickets in the event they do not win an award.

All projects are judged against set criteria and awarded points for meeting those criteria. A minimum level of points must be obtained by entries to be considered for being awarded a Gold win in the category, or to be acknowledged with a Silver or Bronze certificate. It is possible that multiple entries will be awarded a Gold, Silver or Bronze, subject to the points allocated.

Entrants may request a copy of their judging sheets after the Awards Program is concluded (15 November 2024).

All projects winning a Gold award will be eligible to win Landscape of the Year. Individual categories of Nic van Diemen, Apprentice of the Year and Supplier of the Year will be recognised with an Award of Excellence trophy in each category.